

**MiniMasters (Professional Training and Development)**

Course Code	Course Title	Course Synopses	AU
MTD903	Instructional Design Models and Practices	<p>This course provides participants with an understanding of the process of systematic instructional design and how it can be executed in practice.</p> <p>Participants will explore the pros and cons of different instructional design models. Using an experiential learning approach, participants will execute instructional design projects to analyze, design, develop, implement, and evaluate training they have designed.</p> <p>Students will also examine the instructional design models versus their own workplace practices through online discussions.</p>	4
MTD908	Training Methods and Strategies	<p>Instructional designers need to have the knowledge of a wide repertoire of instructional theories, methods and strategies in order to address different types of performance gap.</p> <p>This course aims to provide conceptual understanding of the theoretical underpinnings of selected training/instructional methods and strategies.</p> <p>It aims to provide opportunities for students to explore concrete training/instructional design theories and to design appropriate strategies and/or activities to achieve the instructional objectives.</p> <p>Given a performance problem, the students will be able to apply the instructional theories and approaches to address the needs of the learners and the performance gap.</p>	4

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MTD909	E-learning tools for Training	<p>In the new information age, many traditional classroom courses or training programs need to be re-developed and conducted online to meet the needs of adult learners who often have to balance their work demands with their social lives. In this course, the participants will learn how to use web-based tools, e-learning authoring tools and produce videos so that they can easily develop and conduct e-learning sessions for teaching and training in practice.</p> <p>Through readings, online learning, discussions, and hands-on activities, participants will be able to:</p> <ol style="list-style-type: none"><li>1. Compare the pros and cons of various web-based tools for training .</li><li>2. Compare the pros and cons of various e-learning authoring tools;</li><li>3. Design and develop e-learning lessons by using appropriate tools.</li><li>4. Identify key features of a learning management system and to use a web-based LMS</li><li>5. Apply techniques in digital video production from pre-production, production to post-production to produce an interview video and a training video</li></ol>	4
MTD912	Programme Evaluation Models and Methods	<p>This course is intended to provide participants with an understanding basic theoretical, procedural, and technical aspects of evaluation. The goal is to help participants develop some basic knowledge and skills in the application of evaluation models to various training programmes.</p>	4