NANYANG TECHNOLOGICAL UNIVERSITY
NATIONAL INSTITUTE OF EDUCATION

Roles and Responsibilities of the NIE Supervisor (NIES)

If greater responsibility for supervision in the Practicum is devolved to the schools this will necessarily mean a change in the roles and responsibilities of NIE faculty. NIE faculty’s strength lies in their expertise in subject disciplines, curriculum studies and educational studies (e.g. educational psychology, social context, assessment theory etc.). NIE’s role within a partnership model will move away from the close and frequent supervision of student teachers in schools to teaching students on campus in

- the academic subjects,
- enabling them in curriculum studies to develop deepest insights into curricular practice from disciplinary and pedagogic perspectives, examine and develop teaching materials and learn about different methods, and
- providing a context for understanding and critically reflecting upon educational policies, theories of teaching and learning and the potential of instructional technology.

However, NIE faculty will still maintain contact with the schools in their role as NIES. Specifically, the roles and responsibilities of NIES during the Practicum include the following:

- Official representative of NIE
- Conduct pre- and post-practicum conferences
- Give feedback to student teacher on portfolio presentation during pre-practicum conference (PGDE JC + PGDE Pri ONLY)
- Oversee work of student teacher
- Take care of all the student teachers in schools under their charge, e.g., settling them into schools, briefing them about Practicum expectations, counseling them if they have problems.
- Conduct lesson observations (for relevant practicums)
- Liaise with school via SCM (and CTs if necessary)
- Moderate student teachers’ performance across schools under his/her charge, i.e., make classroom observations per student teacher and validate grades suggested by schools
- Provide an NIE moderator for ALL potential DISTINCTION and FAIL cases
- Collaborate and decide with school on final grade to be awarded to student teacher
- Listen to student teacher’s final portfolio presentation and help him/her consolidate learning during post-practicum conference (PGDE JC and PGDE Pri ONLY)

The school visits made by the NIES will comprise:

- One courtesy call per school to settle in student teachers to school, meet with the Principal, SCM and Co-operating Teachers (CTs) to explain Practicum expectations, check on time tabling matters, etc.
- One or two classroom observations (where applicable) per student teacher to validate grade
- One final visit per school to meet with school assessment panel comprising Principal, VP, SCM, CTs to finalise decisions on award of grades for each student teacher.